



Local Volunteer Reference Guide

We require two references from all our prospective Local Volunteers. These references do not need to be directly related to the events industry. We just need to ensure you are hardworking, reliable, polite, personable and committed to your role as a volunteer.

Reference one needs to be a professional reference. This can be a current or previous employer, a client (if self-employed) or a tutor or teacher.

Reference two is a character reference. This can be a family member or friend. They need to have known you for more than three years and know you very well!

You must provide the full name, email address, and relationship to you/role for each reference.

Both references will be sent a form to fill out about you. Make sure you let them know to look out for an email from us.

Local Volunteer applications can only be processed once we have received the completed forms back from your chosen referees.